

Finance Committee Minutes
February 7, 2008
7:00 AM

1. Insurance discount for safety plan

Brian explained to the committee that the borough can receive a 5% discount on the workers compensation insurance premium if the borough implements an approved safety plan through L&I. The committee directed Brian to contact Tom Troutman and get a sample plan and to go forward with creating the plan.

2. Kairos January Invoice \$2,225

Brian explained to the committee that they informed Kairos that we would like them to curtail the spending on the square revitalization plan. The committee indicated that they were going to speak with Ron Brown regarding the project during the council work session.

3. Grant Writer Timesheet vs. Invoice

Brian explained that he spoke with Tammie regarding how Ann should submit for her grant writing services. Tammie indicated that it would probably be better to have Ann complete a timesheet regardless of where the money is budgeted.

4. Caring Closet Grant – Old Bank Building

The committee directed Brian to look into getting the building assessed for structural integrity before considering whether to sell it or allow the Caring Closet to use the building. The inspection will need to be completed by Penonni since the COG would not be able to do the inspection.

5. Old Bank Building Offer - \$30,000

Brian informed the committee that the individual who looked at the bank building offered \$30,000 in cash. The committee indicated that if the building were to be sold that it would have to go out on bid and that a structural inspection would need to be done prior to the sale.

6. Square memo from Ron Brown

Brian presented the memo from Ron Brown regarding the options for the square project. It was suggested that the scope of the project can be reduced so that the revitalization can occur independent of the sanitary sewer separation in that area. Ron Brown will attend the work session to further elaborate on the memo.

7. Trout Run

The committee directed Brian to have Dan move with the easement process. Brian spoke with Dan and Dan indicated that as soon as we have a firm scope of work, he will pursue Chadagas for the necessary easement. Ron Brown indicated that the general permit through DEP will require a hydrology study that will take between 150-200 hours of engineering. Both Dan and Ron plan to discuss the issue at the work session prior to the council meeting.

8. Taser Gun

Mayor Troutman informed the committee that the police department would like to purchase a taser gun that would cost \$800. The committee will make a recommendation to council to purchase the gun.

9. Verizon Phone Plan

Mayor Troutman informed the committee that the police department would like to subscribe to a Verizon plan rather and drop the current Comcast plan. The committee will make a recommendation to council on Monday evening.

10. Parks and Rec. Monies

Brian informed the committee that Kim received a quote for a pocket park at the borough building. A discussion ensued as to whether the money was going to be used for the matching funds for the pool project. After a lengthy discussion, the committee requested that Ann check to see if the borough can use the remaining \$20,000 from the CR grant to be used toward the matching funds for the pool.

Next Finance Committee meeting will be March 6, 2008 at 7:00AM.