

Finance Committee Minutes
April 10, 2008
7:00 AM

1. Sewer / Refuse Billing (See attached summary)

Committee recommended Brian send a bill in May with an attached letter stating the reason for the additional billing. The next billing would be in July and would get the billing on a calendar quarter.

2. Grant Questionnaire

Brian presented the committee with a questionnaire to be completed for each grant being applied for. Ann indicated that since the council voted to apply for any and all grants, the questionnaire be put on the council agenda for council to make a motion regarding the process for grant applications.

3. Pool Strainer Replacement

Brian informed the committee that Clearwater Pool Care gave a quote for \$2218 to replace the pool strainer in the pump house. The committee will make a recommendation to council to replace the unit.

4. Sewer Fund / General Fund Reconciliation

The committee will make a recommendation to council to credit the sewer fund \$6,124.68 that it is owed from the general fund from 2002. This will allow the auditor's to remove it from the books.

5. LST Tax: Post Office Employees

Brian informed the committee that there has been miscommunication between the borough, the post office and Captax regarding the collection of the EMST and LST Tax. The committee agreed to credit the tax to the 2008 tax year that was submitted by two employees for 2007.

6. Structural Assessment

Committee requested that Brian submit a letter to the Caring Closet informing them that due to the condition of the structure that we will not be leasing the property to them. Committee requested Brian contact David Black to determine what options are available for selling the property.

7. Wesley Escrow

Brian informed the committee that the final inspection for Wesley has been completed and the Certificate of Occupancy has been issued. The letter of credit has been reduced from \$221,000 to \$87,000 until they connect to the public sewer system.

8. Greenawalt & Company

Brian informed the committee that the audit has been prepared and that Mike would be willing to come and present the audit. The committee requested Brian have Mike attend the May work session and present.

9. Gift Bricks for David's Walk

The committee agreed that since it already made a donation of \$1,000, that it would not purchase additional gift brick's for the project.

10. Zoning Hearing Board Decision

Brian informed the committee that the Zoning Hearing Board decision can be appealed if desired and that it must be filed 30 days from the issuance of the formal decision.

11. Trout Run Grants Summary

Brian distributed a summary sheet of the grants that can be applied used for the Trout Run project.

12. Wireless Router

Brian asked the committee if they would consider the purchase of a wireless router for the office. The main concern was having access to all the files in the system and the computers leaving the borough building. Brian will add it to the council agenda for discussion.

13. Kairos Invoice

Brian informed the committee that the borough received another invoice from Kairos. Brian requested Kairos halt any work on the project until borough council had more direction. Brian will draft a letter to Kairos stating our displeasure.

Next Finance Committee meeting will be May 8th, 2008 at 7:00AM.