

**Marysville Borough Finance Committee**  
**November 6<sup>th</sup>, 2008**  
**7:00 AM**  
**Minutes**

1. Old Bank Building Bids    Bids for the building were due Wednesday by 4:00pm.  
  
*The bids were opened at 7:00am and read aloud. Moose International submitted a bid for \$60,000, James Baker submitted a bid for \$41,000, and Dave Kelley submitted a bid for \$37,010. The committee recommended the bids be discussed at the upcoming council meeting and be placed on the agenda.*
  
2. Property Inspections    BIU can provide rental inspections for \$50 per property to ensure that properties meet the IBC. The International Property Maintenance Code will still need to be enforced by the borough.  
  
*Committee recommended that we prepare an ordinance and have properties inspected on an annual basis and at the expense of the property owner. Brian will place it on the full council agenda for approval.*
  
3. UCC Insp. Cert.    Does the committee recommend Brian become certified in any areas of the building code?  
  
*Committee expressed concerns over the liabilities of doing the inspections in house and also that we would only be able to cover the administrative costs related to completing the inspections.*
  
4. HS Contract    The contract for the Humane Society is \$2,054.80. Does the committee recommend renewing the contract?  
  
*The committee recommended executing the contract. Brian will place the item on the council agenda.*
  
5. 2009 Budget    The proposed budget was advertised and can be adopted on December 8<sup>th</sup>.  
  
*Brian informed the committee that he would give a brief budget presentation explaining the highlights of the various funds.*

6. Hershock's Quote      The quote for the front door replacement is \$3,489. Does the committee recommend replacing the front doors?
- Committee agreed that the front doors need replaced and that Brian should get additional quotes from vendors for the December committee meetings.*
7. New Computer Server      Geise Associates recommends replacing the server since the server is over 5 years old. The new server will cost around \$3,500.
- Committee recommended that we wait another year before replacing the server.*
8. 2009 Tax Ordinance      Recommendation to council to advertise the proposed ordinance regarding tax rates. Even though there have been no changes in the tax rate, the ordinance needs to be advertised and adopted.
- Committee will make a recommendation to council to advertise the proposed ordinance.*
9. Kairos Invoice      Brian informed Craig Bachick that the invoice has not been approved. Craig indicated that he will be attending the next council meeting to discuss the \$3,276.25 invoice.
- Committee indicated that they would like Craig to attend the council meeting to discuss the invoice. Brian will contact Craig to let him know that he should attend the council meeting.*
10. Pool Project Update      Brian emailed Wade Associates and has not received any correspondence regarding the email request. Brian spoke with Vision Pools and the \$6,700 deduct letter will not be rescinded by Talucci, but he is interested in doing the project.
- A draft letter was prepared to Vision Pools outlining what the borough wishes are. The draft letter will be reviewed by Dan Altland and will be discussed at the council meeting on Monday.*
11. PCPC Advisory Service      The municipal planning advisory service for 2009 will be \$1,000. Does the committee recommend that we renew the service for 2009?
- Committee recommends that the borough renew the advisory service for \$1,000 in light of the ongoing Rockville Estates Subdivision Plan.*

12. Resolution 249 / Cumberland County Redevelopment Authority Agreement

*Brian informed the committee that the New Communities grant for \$250,000 is matched by the \$208,500 Transportation Enhancement Grant, the \$35,000 Community Revitalization Grant and the \$80,000 grant used for Erdman Anthony and Kairos Design Group. Brian informed the committee that there has been roughly \$4,200 spent on engineering to date.*

13. CAPCOG TMDL

Does the committee wish to join the legal challenge opposing the second round of “Total Maximum Daily Load” reductions for Nitrogen and Phosphorus?

*See Sewer Committee minutes.*

14. RUS Loan

See attached amortization schedule. Loan matures in 2043 and is at 4.25%. Does the committee wish to consider refinancing the loan to a shorter horizon?

*See Sewer Committee minutes.*

15. Health Insurance

*The committee agreed to discuss the issue of health benefits during work session at the upcoming council meeting.*

Respectfully Submitted

Brian D. Harris

**Next Meeting on December 4<sup>th</sup> at 7:00am.**