

**Finance Committee
December 4th, 2008
7:00 AM
MINUTES**

1. Vision Pools Letter See attached letter.

The committee recommended to council that the contract documents be executed and that the borough does the seed / sod restoration and that United Water does the demolition to obtain the full deduct amount of \$6,700. Brian will place it on the council agenda.

2. Schadler Yesco Audit Schadler Yesco provided us with an energy audit and provided us with a proposal to replace the lighting at the borough office, sewer plant and library.

The committee recommended that Brian check Costars to see what companies will offer energy lease audits which the equipment is paid for by the realized savings. Brian will get quotes from other companies and provide an update at the January committee meetings.

3. WWTP Roof Quote Attached is the quote to repair the leaking roof at the WWTP.

Brian informed the committee that the roof at the WWTP is leaking and that quotes were obtained in 2004. Brian informed the committee that Houck provided a quote to repair the existing leaks and that he will obtain two additional quotes to bring to the next committee meeting.

4. HS Contract The contract for the Humane Society is \$2,054.80. Residents must pay a \$54 fee to collect animal.

Brian informed the committee that there is also a pick up fee for animals that are taken back by the owner.

5. 2009 Budget Amend the general fund benefits line item by \$2,420.00 and the sewer fund \$642.00 due to the increase in health care cost and enrolling Connie.

Brian informed the committee that the budget will be amended to reflect increases in the cost of health care benefits.

6. 2009 Tax Ordinance The ordinance was advertised and we can make a motion to adopt at the council meeting.
- The ordinance was advertised and we can make a motion to adopt at the council meeting.*
7. Res. 249 / CCRAA See attached response from Chris Gulotta regarding the questions that council requested responses. Attached is the explanation of monies being used contact information for the administering agency.
- Ann informed the committee that she prepared the breakdown of grant monies for the downtown project and also enclosed a spreadsheet regarding the grant contacts. Ann provided council members with Chris Gulotta's response to the questions that were asked at last month's council meeting.*
8. 2009 Salary Increases See attached spreadsheet regarding proposed increases and discuss the starting salary of a maintenance worker.
- Brian provided members with a spreadsheet of potential salary increases for 2009. Brian informed the members that in January the Personnel Committee will finalize the raises and that the raises can be adopted at the January council meeting and be retroactive to January 1st.*
9. Right-to-Know Res. Advertise the ordinance for adoption.
- Brian presented the amended right to know ordinance that will need to be in effect January 1, 2009. Once the ordinance is approved by Dan Altland, we should advertise and adopt at the January council meeting.*
10. 2009 Meeting Dates See attached meeting dates for council to advertise.
- Brian presented the tentative 2009 meeting dates and plans to advertise prior to the new year. Council should make a motion to advertise at the upcoming council meeting.*
11. Police Officer Consider hiring an additional part-time patrolman.
- Deb informed the committee that they would like to hire an additional part time patrolmen. The finance committee recommended that the police committee discuss the issue and also seek input from the civil service commission and report to council.*

12. CDBG Grant App. Applications are due by 12/31/2008. Do we wish to apply?

The committee recommended that Brian apply for curb cuts throughout the borough to comply with the ADA regulations. The committee directed to state that no matching funds will be offered by the borough.

13. Concerned Citizens Inc.

Brian informed the committee that the CCM will be having a training session on Sunday evening prior to the council meeting.

14. Yingst Homes

Brian discussed potentially asking Yingst Homes to execute a developers agreement offering to pay an additional \$1,000 per building permit issued.

15. Embarq DSL

Brian informed the committee that the borough will be switching to Embarq in an effort to save \$600 on internet and phone services per year.

16. CAPTAX

Marcus informed the committee that CAPTAX financial position is currently compromised and that the borough should at some point in 2009 seek presentation from Centax and Berkheimer. Brian will schedule the presentations.

Next Meeting on January 8th at 7:00am.