

Finance Committee Minutes
January 8th, 2009
7:00 AM

1. Moose Improvements See attached spreadsheet.

Brian presented the quote from Clint Barrick to do the concrete improvements in front of the Moose and informed the committee that Scott Lightner will be present at council meeting to speak on behalf of the Moose. After discussing what will be covered by the grant monies, the committee directed Brian to have Chris Gulotta attend the council meeting. Brian will place the resolution and agreement on the agenda and contact Scoot and Chris.

2. Wading Pool Project Borough is responsible for purchasing the filter building and installing electric. Approval to purchase both the building and pertinent electrical items.

The committee recommended that Brian purchase the necessary items for the wading pool project. The items include the filter building shed and associated electrical items.

Most recent Wade invoice for \$580.00 is for various items regarding contract execution. See attached email.

Committee recommended that Brian review the RFP and also email Wayne Wade regarding site visits to the pool and that the borough is trying to keep the cost down on the project. The invoice will be on the list of payables for council.

3. Capital Region COG Are we interested in joining the COG. First quarter payment is \$375 and is due as soon as possible.

The committee recommended that Brian place the COG, PSAB and PCBA on the full council agenda. Brian indicated that the Comcast Franchise Agreement, drug testing and the Bay legal challenge are the reason for maintaining membership in the COG.

4. Print – O – Stat Quote to computerize all resident municipal files and large drawings is \$9,460. If we are interested in the feature they can break the work into quarterly increments.

The committee recommended that Brian apply to PHMC for microfiching the documents.

5. H2O Grants

Do we want to apply for any projects? Minimum project is \$500,000 and there is at least a 50% match for the funds. Money can ne used for storm or sanitary sewer. C2P2 Application?

The committee recommended that Brian fill out the grants questionnaire form for the H2O and C2P2 grants.

6. Right to Know Ord.

Ordinance was advertised and is ready for adoption at the January Council meeting.

Brian informed the committee that the ordinance can be adopted at the upcoming council meeting. Brian will amend the fee schedule by resolution to charge \$0.25 per document.

7. Upcoming Trainings

PSAB Annual Conference Information, Hershey March 22-25. Full Conference is \$225 and individual days are \$100. Brian is interested in attending on Tuesday.

Community Development – Planning a Festival – January 20th- Dauphin County \$60 – Ann is interested in attending.

The committee recommended Brian place the training requests on the full council agenda. In addition to the above training, Deb requested that Mike Bolden be permitted to attend civil service training.

8. WWTP Roof Quote

Attached is the three quotes for the leaking roof at WWTP.

Brian informed the committee that he is waiting for quotes from smaller organizations and will place the item on the February agenda.

9. Res. 249 / CCRAA

Update on the project status. Shall Chris and Craig attend the council meeting?

See item 1.

10. 2009 Salary Increases

See attached spreadsheet

11. Street Light Fund

The Street Light Tax is not enough to cover the cost and the general fund usually ends up paying out \$15,000 to cover the cost. Tammy recommends increasing the tax to cover the cost and

including streets lights in the general fund rather than having a separate fund.

Since the tax rate has been set for 2009, the committee recommended that Brian calculate the millage needed to make up the shortfall and address it for the 2010 budget.

12. 1999 Crown Vic.

1999 Ford Crown Victoria with 117,000 miles. What shall we do with it?

The committee recommended that it be placed on the full council agenda to decide what to do with the vehicle.

13. Tax Collector

Tax collector collects 5%. Don Palmer will not be running and if the borough wants to consider changing the collection percentage it must be done prior to February 15th, 2009.

The committee recommended that Brian contact surrounding municipalities to see what other tax collectors earn and place the issue on the council agenda.

14. Rental Property Ins.

BIU charges \$50.00 per property for building inspections. Can be done annually or each time a property changes tenants.

The committee recommended that we do not conduct rental property inspections.

Next Meeting on February 5th at 7:00am.